

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Warren Keogh, District 1
Noel Woods, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Darcie K. Salmon, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA

**MAT-SU BOROUGH SCHOOL DISTRICT
ADMINISTRATION BUILDING
501 N. GULKANA STREET, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, NOVEMBER 20, 2012

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 11/06/12

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

1. Reports from cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 01/16/12, 02/13/12, 03/12/12, 04/09/12
 - b. Emergency Medical Services Board: 06/06/12
 - c. Local Emergency Planning Committee: 07/18/12
 - d. West Lakes FSA Board of Supervisors: 07/09/12
2. Community Council Minutes:
 - a. Glacier View Community Council: 05/24/12, 09/27/12
 - b. Point MacKenzie Community Council: 04/12/12
 - c. Trapper Creek Community Council: 08/16/12

G. INFORMATIONAL MEMORANDUMS

1. IM No. 12-254: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000, ALONG WITH SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF OCTOBER 1, 2012 THROUGH OCTOBER 31, 2012.

VII. UNFINISHED BUSINESS

VIII. VETO

IX. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)
- B. PUBLIC HEARINGS (Three minutes per person.)
 1. Ordinance Serial No. 12-133: AN ORDINANCE ADOPTING THE HATCHER PASS GOVERNMENT PEAK UNIT ASSET MANAGEMENT AND DEVELOPMENT PLAN, AUGUST 2012; ADOPTING PORTIONS OF THE ALASKA HATCHER PASS

MANAGEMENT PLAN, 2010; AND AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES.

- a. IM No. 12-203
2. Ordinance Serial No. 12-153: AN ORDINANCE APPROVING THE LAND ACQUISITION OF MSB TAX PARCEL 17N01E16C014 CONTAINING APPROXIMATELY FOUR ACRES, AND CLASSIFICATION OF SAID PARCEL AS RESERVED USE LANDS, FOR FUTURE PURPOSE OF CONSTRUCTING STATION 5-1 PUBLIC SAFETY BUILDING IN ORDER TO PROVIDE RECOMMENDED EMERGENCY RESPONSE TO MAT-SU REGIONAL HOSPITAL AND THE SURROUNDING FIRE SERVICE AREA (MSB006726).
 - a. IM No. 12-235
3. Ordinance Serial No. 12-154: AN ORDINANCE APPROVING THE LAND ACQUISITION OF TRACT A, KNIK HEIGHTS WEST SUBDIVISION, CONTAINING 103.49 ACRES ACCORDING TO PLAT NO. 2005-165, PALMER RECORDING DISTRICT, AND CLASSIFICATION OF SAID PARCEL AS RESERVED USE LANDS FOR THE KNIK-GOOSEBAY AREA COMBINED MIDDLE/HIGH SCHOOL (MSB006740).
 - a. IM No. 12-237
4. Ordinance Serial No. 12-155: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$1,200 FROM PUBLIC DONATIONS TO THE FISCAL YEAR 2013 ANIMAL CARE AND REGULATION DIVISION OPERATING BUDGET FOR PUBLIC AWARENESS OF THE MOBILE ANIMAL SPAY/NEUTER HOSPITAL.
 - a. IM No. 12-238
5. Ordinance Serial No. 12-156: AN ORDINANCE APPROVING AN APPROPRIATION OF \$1,000,000 FROM SOUTH COLONY ROAD SERVICE AREA NO. 16 FUND BALANCE, FUND 273, TO FUND 410, PROJECT NO. 30039, FOR SOUTH COLONY ROAD SERVICE AREA NO. 16 CAPITAL PROJECTS.
 - a. IM No. 12-240
6. Ordinance Serial No. 12-158: AN ORDINANCE AMENDING MSB 2.12.090, AGENDA; NOTICE OF MEETING; ORDER OF BUSINESS; AND REPEALING MSB 2.12.081, PERSONS TO BE HEARD. *(Sponsored by Mayor DeVilbiss)*
 - a. IM No. 12-243

7. Ordinance Serial No. 12-159: AN ORDINANCE AMENDING MSB 23.20, FOREST MANAGEMENT, TO AMEND MSB 23.20.170, NON-COMMERCIAL PERSONAL USE OF FOREST PRODUCTS TO INCREASE THE ANNUAL LIMIT OF THREE CORDS PER YEAR TO SIX CORDS PER YEAR.
 - a. IM No. 12-248

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 12-127: A RESOLUTION APPROVING THE AMENDED SCOPE OF WORK FOR PROJECT NO. 30092, PURCHASE OF SURVEY GLOBAL POSITIONING SATELLITE EQUIPMENT, TO INCLUDE THE PURCHASE/REPLACEMENT OF TWO NEW COMPUTER SYSTEMS FOR EMPLOYEES IN THE OPERATIONS AND MAINTENANCE DIVISION.
 - (1) IM No. 12-249
- b. Resolution Serial No. 12-128: A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE ALASKA STATE OFFICE OF HISTORY AND ARCHAEOLOGY FOR THE PURPOSE OF COMPLETING A SURVEY AND INVENTORY OF THE COTTONWOOD CREEK SITES IN PARTNERSHIP WITH THE KNIKATNU CORPORATION AND THE KNIK TRIBAL COUNCIL.
 - (1) IM No. 12-250
- c. Resolution Serial No. 12-129: A RESOLUTION AUTHORIZING PARTICIPATION IN AND SUBMISSION OF AN APPLICATION UNDER THE FEDERAL FISCAL YEAR 2012 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR GRANT FUNDS IN AN AMOUNT NOT TO EXCEED \$850,000 TO DRAFT A WORKFORCE HOUSING ACTION PLAN.
 - (1) IM No. 12-251
- d. Resolution Serial No. 12-130: A RESOLUTION ESTABLISHING DATES CERTAIN FOR PAYMENT, DELINQUENCY, PROTEST, AND APPEAL OF 2013 REGULAR ASSESSMENT AND TAX ROLLS, BUSINESS INVENTORY FILING, AND FOR THE

COMMENCEMENT OF HEARINGS BEFORE THE BOARD OF EQUALIZATION.

(1) IM No. 12-252

2. ACTION MEMORANDUMS

- a. AM No. 12-135: VACATION OF A 15-FOOT BY 39-FOOT LONG PORTION OF A 40-FOOT WIDE RIGHT-OF-WAY DEDICATED ON PLAT NO. 66-36, LAKE SHORE ACRES NO. 2, LOCATED IN SECTION 26, TOWNSHIP 17 NORTH, RANGE 4 WEST, SEWARD MERIDIAN, ALASKA.
- b. AM No. 12-137: AWARD OF PROPOSAL NO. 13-025P TO HARRIS CONSULTING FOR STATE LOBBYIST SERVICES FOR THE CONTRACT AMOUNT OF \$80,400.
- c. AM No. 12-142: AWARD OF BID NO. 13-053B TO CONSOLIDATED CONTRACTING AND ENGINEERING, LLC IN THE CONTRACT AMOUNT OF \$204,110 FOR PALMER AND WASILLA POOL HOT TUBS.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 12/04/12, Borough School District Administration Building)

- 1. Ordinance Serial No. 12-157: AN ORDINANCE AMENDING MSB 17.125 DEFINITIONS; AND ADOPTING MSB 17.66 TALL STRUCTURES, INCLUDING TELECOMMUNICATION FACILITIES, WIND ENERGY CONVERSION SYSTEMS, AND OTHER TALL STRUCTURES. *(Sponsored by Assemblymember Keogh)*
 - a. IM No. 12-241
- 2. Ordinance Serial No. 12-164: AN ORDINANCE APPROVING CONVEYANCE WITH CERTAIN CONDITIONS, A FOUR ACRE PARCEL LEGALLY DESCRIBED AS TRACT B-1B, WASILLA MIDDLE SCHOOL, ACCORDING TO PLAT NO. 2012-88, TO THE CITY OF WASILLA FOR THE PURPOSE OF CONSTRUCTING A NEW CITY LIBRARY, AND LAND CLASSIFICATION OF TRACT B-1B AS RESERVED USE LANDS (MSB006663).
 - a. IM No. 12-236

3. Ordinance Serial No. 12-165: AN ORDINANCE ACCEPTING AND APPROPRIATING \$238,949 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM, TO FUND 425, PROJECT NO. 45158, FOR EQUIPMENT, TRAVEL, AND TRAINING.
 - a. Resolution Serial No. 12-131: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT, PROJECT NO. 45158, FUND 425, FOR EQUIPMENT, TRAVEL, AND TRAINING; AND AUTHORIZING THE MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE STATE OF ALASKA FOR STATE SPONSORED RED CROSS TRAINING.
 - (1) IM No. 12-246

4. Ordinance Serial No. 12-166: AN ORDINANCE APPROVING AN APPROPRIATION OF \$100,000 FROM ALPINE ROAD SERVICE AREA NO. 31 FUND BALANCE, FUND 285, TO FUND 410, PROJECT NO. 30051, FOR ALPINE ROAD SERVICE AREA NO. 31 CAPITAL PROJECTS.
 - a. IM No. 12-253

5. Ordinance Serial No. 12-167: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$100,000 FROM THE MEADOW LAKES ROAD SERVICE AREA NO. 27 FISCAL YEAR 2013 OPERATING BUDGET, FUND 281, TO FUND 410, PROJECT NO. 30047, FOR MEADOW LAKES ROAD SERVICE AREA NO. 27 CAPITAL PROJECTS.
 - a. Ordinance Serial No. 12-168: AN ORDINANCE APPROVING AN APPROPRIATION OF \$950,000 FROM MEADOW LAKES ROAD SERVICE AREA NO. 27 FUND BALANCE, FUND 281, TO FUND 410, PROJECT NO. 30047, FOR MEADOW LAKES ROAD SERVICE AREA NO. 27 CAPITAL PROJECTS.
 - (1) IM No. 12-255
 - (2) IM No. 12-256

6. Ordinance Serial No. 12-170: AN ORDINANCE APPROVING THE ROAD SWAP MEMORANDUM OF AGREEMENT BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES. THE EXCHANGE INCLUDES THE RECONSTRUCTION AND TRANSFER OF LOCAL ROADS IN CONNECTION WITH SEWARD-MERIDIAN

PARKWAY: PARKS HIGHWAY TO SELDON ROAD PROJECT
NOS. 51184 AND 51221.

a. IM No. 12-262

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

1. Ordinance Serial No. 12-169: AN ORDINANCE AMENDING MSB 17.73, MULTIFAMILY DEVELOPMENT DESIGN STANDARDS, AND MSB 17.125.010, DEFINITIONS. *(Sponsored by Assemblymember Halter)*

a. IM No. 12-258

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.